

Graduate Program Completion and Postdoctoral Services

What We Offer

Program Completion

What do we offer?

- Degree Completion Requirements
- Doctoral Thesis Guidelines and Templates
- Final Oral Examination Resources
- Guidelines and Schedule for Final Oral Examinations
- Support for Graduate and Convocation

Postdoctoral Services

What do we offer?

- Engaging and Renewing a Postdoctoral Fellow
- Engaging an International Postdoctoral Fellow
- Clarifying postdoctoral trainee vs. employee
- Registering a Postdoctoral Fellow
- Supporting Postdoctoral Fellows

Program Completion

Degree Completion Requirements

We provide a step-by-step checklist for completing master's and doctoral degrees.

Doctoral Thesis Guidelines and Templates

We provide clear and consistent guidelines for supervisors and doctoral students regarding the required academic criteria of the doctoral thesis, formats and structures that are accepted by SGS.

Final Oral Examination Resources

We provide clear and consistent guidelines for graduate administrators, chairs, examiners, and candidates to conduct and document final oral examinations.

Guidelines and Schedule of Final Oral Examinations

Graduate administrators contact our office to schedule in-person or hybrid examinations using the rooms available at the School of Graduate Studies.

Support for Graduation and Convocation

We provide students and graduate administrators with information regarding deadlines and forms required for graduation and convocation.

Postdoctoral Services

Engaging and Renewing a Postdoctoral Fellow

We provide information to PI's and postdoctoral fellows about university policies, best practices, minimum salary/stipend

Engaging an International Postdoctoral Fellow

We offer a low-cost access to UHIP while international postdocs wait for access to OHIP and we liaise with Labour Relations and Integrated HR to recruit and hire international postdocs.

Clarifying postdoctoral trainee vs. employee

We provide clarity on when a postdoc is a trainee rather than an employee, and when someone should be hired as a research associate rather than as a postdoctoral fellow.

Registering a Postdoctoral Fellow

We provide a portal and work with business officers to onboard new and returning postdoctoral fellows, including setting up benefits.

Supporting Postdoctoral Fellows

We provide information to PI's and postdocs on getting started, finding funding, understanding their contracts, finding other postdocs for community, professional development opportunities, and connecting to appropriate University policies.

Coming soon – [Postdoc Hub](#) (a parallel to Grad Hub) to help new postdocs navigate their transition to U of T and/or to postdoctoral fellowships at U of T.

Contact Information

Jonathan Turner, Manager, Program Completion and Postdoctoral Services

Jonathan.turner@utoronto.ca